

ICFA Neutrino Panel Phone meeting #3 17-Jul-2013 12:00 UTC

London	17-Jul-2013 13:00 BST	UTC + 01:00
Beijing	17-Jul-2013 20:00 CST	UTC + 08:00
Chicago	17-Jul-2013 07:00 CDT	UTC - 05:00
Madrid	17-Jul-2013 14:00 CEST	UTC + 02:00
Mumbai	17-Jul-2013 17:30 IST	UTC + 05:30
Padova	17-Jul-2013 14:00 CEST	UTC + 02:00
Paris	17-Jul-2013 14:00 CEST	UTC + 02:00
Sao Paulo	17-Jul-2013 09:00 BRT	UTC - 03:00
Seoul	17-Jul-2013 21:00 KST	UTC + 09:00
Tokyo	17-Jul-2013 21:00 JST	UTC + 09:00
Vancouver	17-Jul-2013 05:00 PDT	UTC - 07:00
Wroclaw	17-Jul-2013 14:00 CEST	UTC + 02:00

Present: J. Cao, D. Duchesneau, A. de Gouvea, S. Geer, S.B. Kim, K. Long, M. Maltoni, J. Sobczyk, H. Tanaka, M. Wascko,

Apologies: R. Funchal, T. Kobayashi, K. Long, M. Mezzetto, N. Mondal, M. Shiozawa, H. Tanaka, G. Zeller

Notes:**1. Introduction and adoption of agenda****KL/All**

Agenda was adopted. Principal issue for this meeting is the organization of the first round of community-consultation meetings.

2. Notes on 29th May 2013 and 6th June 2013 teleconferences and actions arising:

The notes were accepted. Status of the various actions:

- **All:** Generate a thumbnail biography for the panel WWW page; Stands. Please send biogs in time for nufact;
- **RF:** Re-invite NB to Drop Box with appropriate address; Done.
- **KL:** Produce revised ToR; Done.
- **KL:** Produce skeleton for Panel's review of the status quo; Stands. KL will produce the skeleton before NuFACT13.
- **KL:** Negotiate WWW space for Panel at FNAL (if possible with support); Done.
- **KL:** Negotiate FNAL based mailing list for community communication; Done.
- **KL:** Make a Doodle for the Panel's third teleconference in July 13; Done.
- **KL:** Accept invitation for Panel to make a presentation at ICNFP. Done, but need to define the speaker. Volunteers requested!
- **KL:** Send existing thumbnail biog as a template. Done.

2. Final Terms of Reference

All

The terms of reference had been submitted to and endorsed by ICFA at its meeting on the 26th June 2013. The ToR document had been marked final and circulated. There were no further comments, so we agreed to get on and implement the first step in the process; the community consultation meetings.

3. First community-consultation meetings:

- **Asia [October/November 2013]: TK, MS, SBK, NM, JC**
 - JC explained that he spoke at the Asia Pacific Physic Conference introducing the existence of the Panel. Some questions were raised:
 - Why final report is due in three years, won't there be an ongoing need for such a panel?
 - Our opinion is that if the Panel makes a contribution and is of benefit to the community/field it is possible that an extension could be considered;
 - What is the discovery potential of the Neutrino Factory beyond CP violation?
 - Estimates of sensitivity to NSI etc. have been made. Continuing study of emerging scenarios will be important.
 - JC has contacted M. Shiozawa and T. Kobashi. Further discussion is needed to define date and venue. SBK commented that M. Shiozawa suggested that the meeting could take place in November.
 - **Agreed:**
 - Goal will be to agree date and venue in time for NuFact13.
- **Europe [November/December 2013]: MMez, DD, MMal, MW, JS**
 - DD reported that planning was only just started. It was felt that there was benefit in holding the meeting outside CERN.
 - MM offered to host the meeting in Madrid and said that he would check to see if this was possible. It was clarified that planning should be for around 200 people and that a fee could be charged to cover costs.
 - DD ready to organize the meeting in Paris if it is not possible to hold it in Madrid.
 - **Agreed:**
 - Goal will be to agree date and venue in time for NuFact13.
- **The Americas [Jan/Feb (but before ICFA mtg) 2014]: HT, RF, SG, AdG, SZ**
 - The US Panel members had met to decide how to proceed. Dates that avoid major collaboration meetings have been identified. Seeking to piggy back on related meetings if appropriate. Planning dates are in the period 27Jan to 07Feb. The meeting will be at FNAL. A three-day meeting is envisaged.
 - **Agreed:**
 - Goal will be to agree date and venue in time for NuFact13.

4. Date and venue of face-to-face meeting

KL

We agreed that KL would make a Doodle for a face-to-face meeting at Snowmass and a second for a face-to-face meeting at NuFact. Both face-to-face meetings will have teleconference (phone and Skype) too to allow remote participation.

5. Any other business

- We agreed to begin the process of advertising the panel as soon as the WWW page is available. **Action KL:** press on setting up the WWW page.
- HT: commented that an early meeting between KL as Panel chair and N. Lockyer to discuss Panel's activities would be valuable. Hope for a first, informal, contact at Snowmass. Otherwise seek an appointment at an appropriate time, perhaps at the America's community meeting.

Status of actions:

- **All:** Generate a thumbnail biography for the panel WWW page;
- **KL:** Produce skeleton for Panel's review of the status quo;
- **KL:** Define speaker for presentation at ICNFP;
- **KL:** Doodle for face-to-face meetings at Snowmass and NuFact;
- **KL:** press on setting up the WWW page.
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