ICFA Neutrino Panel phone meeting #7   03-Apr-2014 13:00 UTC

London	03-Apr-2014 14:00	BST	UTC +	01:00
Beijing	03-Apr-2014 21:00	CST	UTC +	08:00
Chicago	03-Apr-2014 08:00	CDT	UTC -	05:00
Madrid	03-Apr-2014 15:00	CET	UTC +	02:00
Mumbai	03-Apr-2014 18:30	IST	UTC +	05:30
Padova	03-Apr-2014 15:00	CEST	UTC +	02:00
Paris	03-Apr-2014 15:00	CEST	UTC +	02:00
Sao Paulo	03-Apr-2014 10:00	BRST	UTC -	03:00
Seoul	03-Apr-2014 21:00	KST	UTC +	08:00
Tokyo	03-Apr-2014 22:00	JST	UTC +	09:00
Vancouver	03-Apr-2014 06:00	PDT	UTC -	07:00
Wroclaw	03-Apr-2014 15:00	CEST	UTC +	02:00

Present: D. Duchesnau, S. Geer, K. Long, M. Maltoni, M. Mezzetto, M. Wascko

Apologies: J. Cao, R. Funchal, A. de Gouvea, S.B. Kim, T. Kobayashi, N. Mondal, M. Shiozawa, J. Sobczyk, H. Tanaka, G. Zeller

Notes:

1. Introduction and adoption of agenda   All

- Agenda accepted.
- Brief discussion of exchange of emails between the European Panel members and the proponents of the ESSnuSB. DD had drafted a response, comments had been solicited and received. DD would send the response.

2. Notes on recent meetings and actions arising:

- Notes accepted.
- Actions:
    - **KL:** Produce LaTeX skeleton by 13Nov13
        - **Done.**
    - **KL**: circulate final text of announcement email
        - **Done**.
    - **All:** distribute announcement email far and wide.
        - **Done.**
    - **KL:** Doodle for mid-November for next Panel meeting
        - **Done.**

3. Discussion of draft initial report:

- The draft report was discussed. Owing to time constraints it was only possible to discuss the report to the end of section 3.2. A second meeting will be arranged to continue the discussion.

4. Discussion of programme for 2014   All

- To discuss how to approach year 2 of the Panel's work programme and to define fixed points (e.g. Paris meeting in June).
    - Item postponed due to lack of time.

5. DONM

To be determined by a Doodle poll which KL will create.

6. AoB

None.

Status of actions:

- **KL:** produce revised draft of the initial report;
- **KL:** produce Doodle poll for next meeting.